



City of Smithville, Missouri
Joint Parks and Recreation Committee and Legacy Fund Agenda
February 10, 2022
6:00 PM
Smithville City Hall Board Room

NOTICE: *Due to the Health Officer's orders for safety, public meetings and public comment during public meetings will require modification. The City of Smithville is committed to transparent public meetings and will continue this commitment during the COVID-19 crisis. Anyone who wishes to view the meeting may do so by viewing it on the City's YouTube channel.

For Public Comment, please email your request to the Assistant City Administrator at amitchell@smithvillemo.org prior to the meeting to be invited via Zoom.

1. Call to Order

- a. Roll Call Parks and Recreation Committee
- b. Roll Call Legacy Fund Committee

2. Introductions

3. Approval of Minutes

- a. Approve Minutes from the October 28, 2021 Parks and Recreation Committee Regular Meeting
- b. Approve Minutes from the December 17, 2021 Legacy Fund Regular Meeting

4. Discussion Items

- a. Parks Master Plan Presentation

5. Action Items

- a. Decision on fundraising goals

6. Discuss Next Steps

7. Adjourn

Parks and Recreation Committee Meeting Minutes
Regular Session
October 28, 2021
Zoom Meeting

1. Call to Order

Dani Wilson called the meeting to order at 6:00 PM. Members present was Jim Pascoe, Dani Wilson, Allyson Attigliato, Alderman Atkins, Mayor Boley, and Kyle Squires. Staff Present: Matt Denton and Brittanie Propes

2. Approve Minutes from August 26, 2021, Regular Session Meeting

Allyson made a motion to approve the minutes from August 26, 2021, parks and recreation regular meeting. Alderman Atkins seconds. Voice Vote, All Ayes. Kyle Squires abstained.

3. Staff Report

Introductions of New Members: Allyson Attigliato and Kyle Squires are two new members.

Haunted Campground: Haunted Campground was Saturday, October 23. It turned out to be a great event. We estimated somewhere around 4,000 people attended.

Sponsorships: In our last meeting a few committee members asked about sponsorship revenue and how much we brought in this fiscal year. To date, we have brought in \$11,650. This includes movie night, athletic field banners, special events, and the bike race sponsorships.

Basketball Court: The first week of October the basketball court at Heritage Park was official open. It has been well used lately!

Recreation: Fall sports are coming to an end. Soccer and T-Ball concluded last week. Volleyball will be finishing up here soon. Youth Basketball registration closes at the end of the week. Practices will start soon after.

Park Cameras: We are still looking into the best ways to keep our parks safe. We hope to start making some purchasing here soon.

Brittanie mentioned to the Committee upcoming events: the candy cane hunt, holiday lights contest, stuff and fluff and two pickleball clinics are all coming up this winter.

Mayor Mentioned to the Committee: Matt, Brittanie and Mayor present at the MPRA conference on the Bike Race.

4. Diamond Crest Park Playground Design

Matt mentioned that he has been working with ABCreative on the design for Diamond Crest Park Playground. ABCreative came out on site to review the area and

also took the suggested recommendations to create the design. Matt mentioned that Current cost of the design is \$189,767. \$275,000 is budgeted for Diamond Crest Park. The city will also be adding fencing, concrete walkways, lighting, and miscellaneous amenities. He mentioned that the turf surfacing is about \$120,000 and is more than the playground equipment itself. He asked for feedback from the Committee on the playground design to relay back to ABCreative.

Alderman Atkins asked if there would be any benches around the playground. Matt Answered yes. Dani asked about shade. Matt mentioned shade was taken out of the design but is set up for if we want it in the future. Matt explained how the inclusive swing works.

Matt said he hopes it can be ready to go by this spring.





5. New Business

Matt wants to talk more about the sponsorship catalog. Talk about getting the Committee involved to help raise some funds for future park projects.

Matt mentioned that elections will be coming up at the end of April.

6. Adjourn

Mayor motioned to adjourn the meeting at 6:40 PM. Jim second. Voice Vote, All Ayes.

Staff Report:

Diamond Crest Playground: Installation of the playground has been pushed back to mid-March. Once the playground is installed, staff will begin contracting out concrete work for the walkways and installation of the fencing. Staff is continuing to work with Clay Creek Development on the donation of the parking lot and shelter house/restroom.

Diamond Crest Trail Grant: Parks and Recreation and the Public Works department are partnering to submit a grant to concrete Diamond Crest Trail. This will initiate the long-term community vision of providing better access to our current trail amenities and connecting three neighborhoods to Eagle Heights Elementary school. The all-weather concrete trail will provide ADA accessibility to the trail. The trail would allow for residents and visitors to safely access Diamond Crest Park by walking, running, or biking.

Courtyard Park Sign: There is a new Courtyard Park sign at Courtyard Park. This was built by Boulder Designs here in Smithville.

Winter Basketball: 132 participants, great season so far. Minimal issues with Covid. Last regular season game is 2/12 and the 3rd grade boy's tournament is 2/23-2/26

Holiday Programs:

Stuff N' Fluff Kits: Sold out- 26 kits sold, great feedback

Candy Cane Quest: December 10th at 5:30. Great community turnout, predicted 150+ participants

Holidays Lights Contest: 430 voters and 1,689 people viewed the map of participating houses



**City of Smithville, Missouri
Legacy Fund Minutes
December 17, 2021
8:30 AM
Zoom**

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1. Call to Order

- a. Roll Call: Members present include: Dalyn Novak, Jennifer Langston-Justus, Werner Beldo, Angela Gillen. Staff Present: Anna Mitchell, Matthew Denton, Brittanie Propes, Cynthia Wagner. Others Present: Mayor Damien Boley (joined 8:55am), Nicole Stuke.

2. New Member Introductions

Introductions around the room were made, Staff introduced themselves to the committee.

3. Action Items

a. Chair Election

A motion was made by Angela Gillen to nominate Jennifer Langston-Justus as the Chair of the Legacy Fund; Dalyn Novak seconded. Unanimous approval.

b. Approval of Access of the Smithville GKCCF Fund to City Staff

A motion was made by Jennifer Langston-Justus to approve access to the Greater Kansas City Community Foundation Fund to the remainder of the Legacy Fund Board which includes Werner Beldo and Angela Gillen as well as to City staff members Anna Mitchell and Matthew Denton; Dalyn Novak Seconded. Unanimous approval.

4. Discussion Items

a. Brief Overview of the Greater Kansas City Community Foundation Fund and Responsibilities of the Committee – Nicole Stuke, Greater Kansas City Community Foundation.

Nicole Stuke provided a brief overview of how the fund works and who can access the fund. She reported that the fund currently has \$1,900 in


the account. She stated that a direct donation link has not been set up, Staff will inquire on how to accomplish this.

5. Discuss Next Steps

The next meeting time was discussed, scheduling the next meeting for February 10 at 6pm in the City Hall Board Room.

6. Adjourn

A motion was made by Jennifer Langston-Justus to adjourn the meeting, Angela Gillen seconded. Unanimous approval.

	<div>STAFF</div> <div>REPORT</div>
Date:	February 10, 2022
Prepared By:	Matt Denton
Subject:	Parks and Recreation Master Plan – Legacy Fund

On October 20, 2020, the Board approved a contract with Future IQ to facilitate the completion of the Park and Recreation Master Plan. The Parks and Recreation Master Plan for the City of Smithville expanded on work completed in identifying strategic planning goals and updates to the Comprehensive Plan to provide a 10-year vision for parks, recreation, open space, staffing and trails. Development of the plan included research, public involvement, and the development of recommendations for all aspects of Smithville’s Parks and Recreation activities.

The Parks and Recreation Master Plan was approved in July of 2021. The full plan can be found [here](#) and the summarized presentation is included in this packet. Some of the key findings are:

1. Master Plan outlines priorities for \$15m over 10 years to address increasing demands and need from the public
2. Focuses on Public / Private Partnerships
3. Large projects include Heritage Park and Smith’s Fork Park
4. Investment in grant writing / community organizing needed
5. Leverage local civic organizations - Legacy fund
6. Approx. \$450k projected in sales tax per year
7. \$10 million over 10 years needed in external funding

A joint meeting of the Parks and Recreation Committee and Legacy Fund has been convened to discuss fundraising opportunities and goals. Discussion could include:

1. Should work focus on fundraising goals or targeted projects, what approach is appropriate?
2. Personal fundraising goals
3. 5-year annual targets
4. Fundraising events
5. What resources or information is needed from City Staff?

A photograph of a family at a lake. In the foreground, a young girl in a purple shirt is looking up at a woman in a white lace top. They are standing next to a red boat trailer. A dog is visible in the back of a white SUV. In the background, other people are walking on a grassy area near a body of water.

WELCOME TO THE SMITHVILLE PARKS AND RECREATION MASTER PLAN PROJECT

See what the community said!

View the results from the Smithville Parks and Recreation Master Plan Community Survey

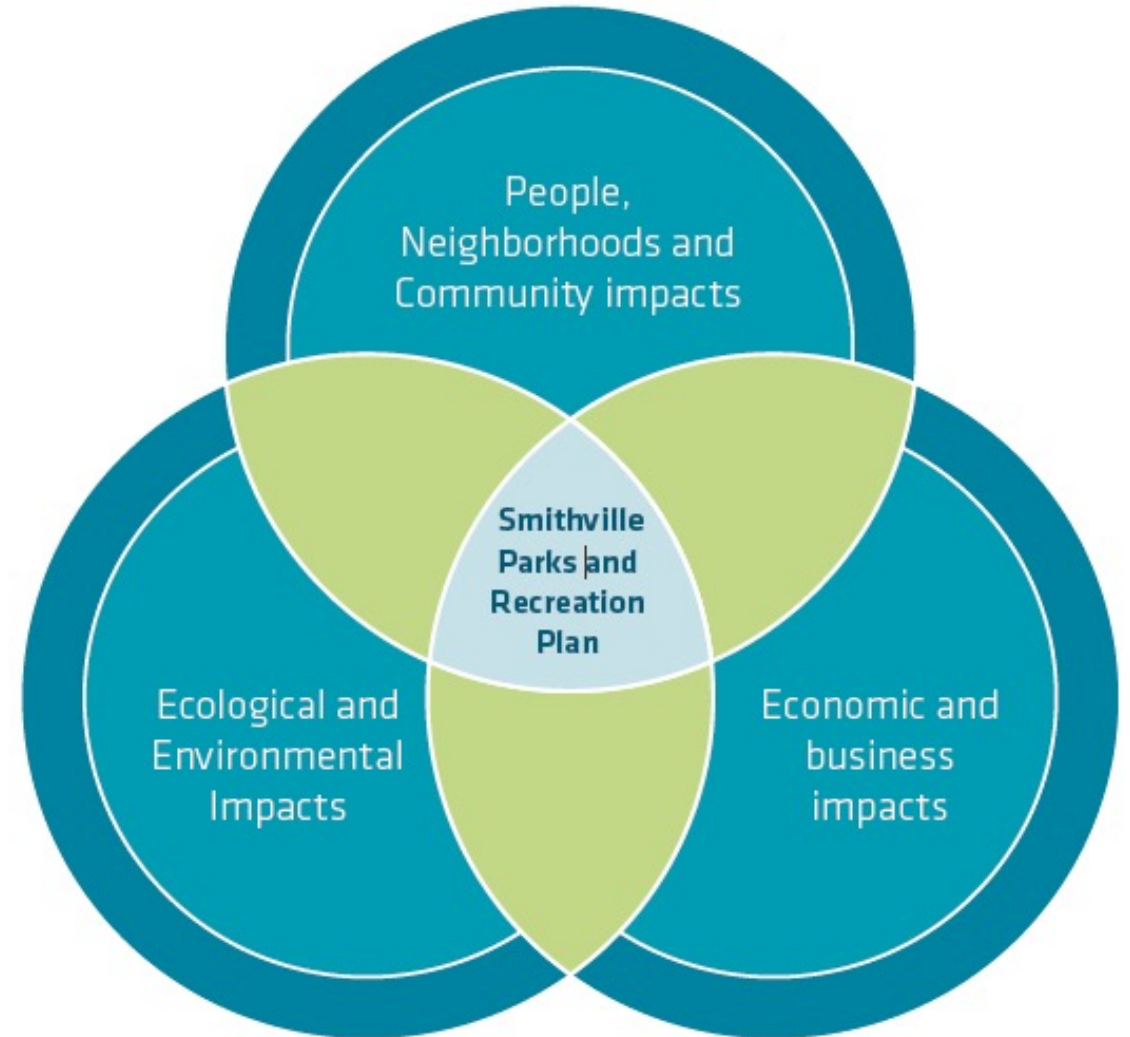
[View the Results »](#)

Context- Period of change

- **Smithville's population is growing**
- **Smithville's population is changing**
- **Value proposition**
- **Funding increasing**



City of Smithville
Parks and Recreation Master Plan
High level impact areas

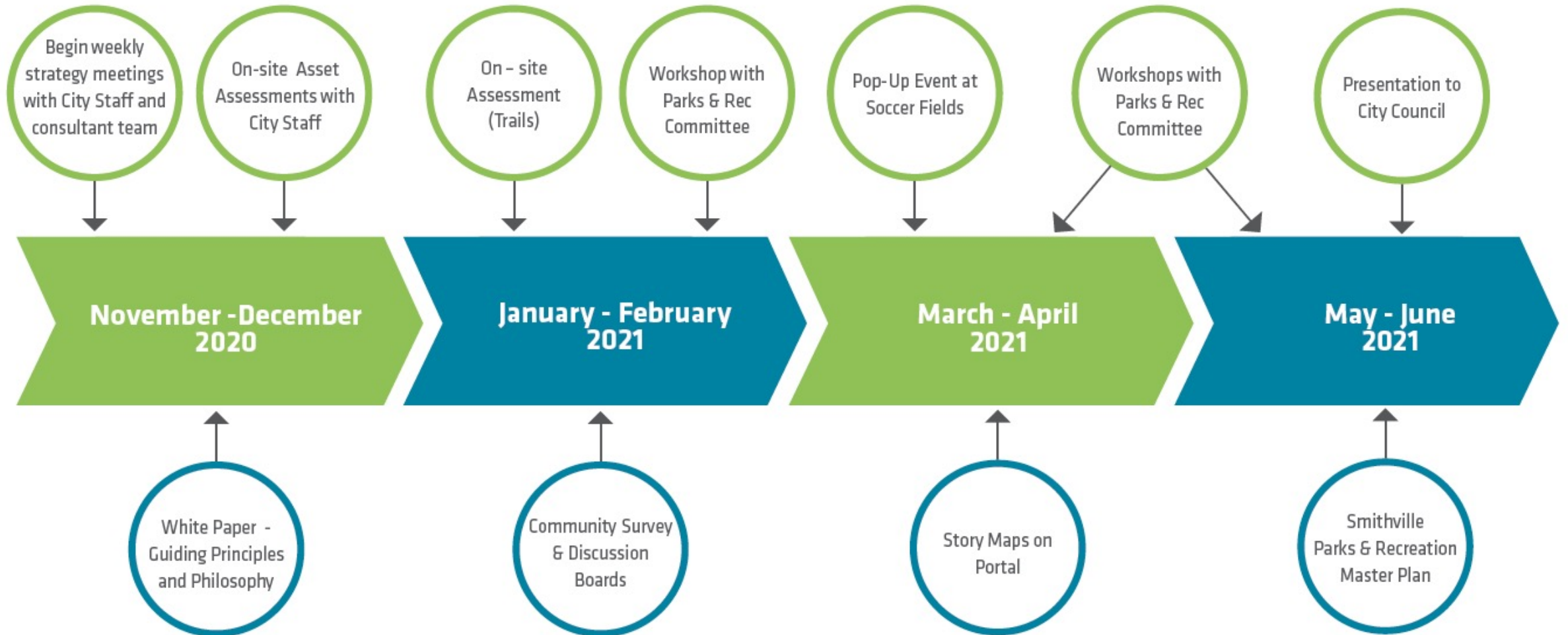


Park infrastructure is going through development cycle – plan aims to be transformational



Park Assessments: Scoring			
Scoring Category	Park Property	Current Park Classification	Assessment Score (Maximum score of 100)
Excellent (Score of 85-100)	Courtyard Park	Pocket Park	91
Good (Score of 70-84)	Remembrance Park	Pocket Park	79
Good (Score of 70-84)	Heritage Park	Community Park	76
Fair (Score of 50-69)	Smith's Fork Park	Regional Park	67
Poor (Score of 0-49)	Helvey Park	Neighborhood Park	44
Poor (Score of 0-49)	Diamond Crest Park	Neighborhood Park	43
Poor (Score of 0-49)	Wildflower Park	Neighborhood Park	43
Poor (Score of 0-49)	Emerald Ridge Park	Pocket Park	41
Average Scoring Category			Avg. Assessment Score (Maximum score of 100)
Fair (Score of 50-69)			60.5

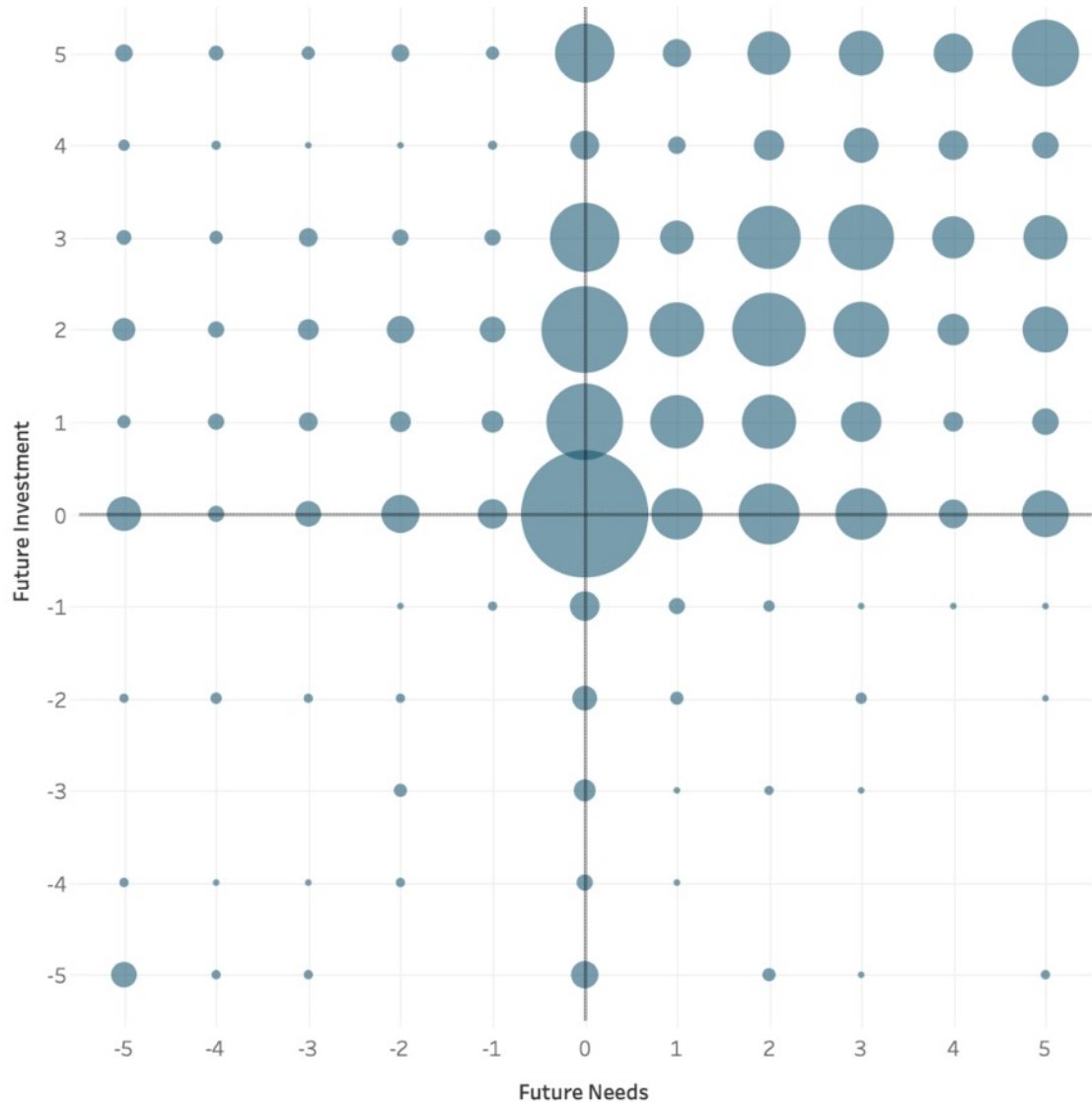
Community has keen interest in parks and recreation



Pivot Chart - Future Needs X Future Investment - All Data

X Axis = Future Needs: SCALE: -5 = Decrease significantly; 0 = Stay same; +5 Increase significantly

Y Axis = Future Investment: SCALE: -5 = Decrease substantially; 0 = Stay same; +5 Boost significantly



Needs increasing;
desire to boost
investment

Amenities
(All)

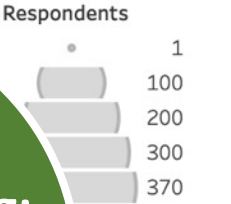
Type of Household
(All)

Type of House
(All)

Time in Smithville
(All)

Age Range
(All)

Character Area
(All)



Broad elements of the Parks and Recreation Master Plan 2030

- Focus of bold re-development for Heritage Park and Smith's Fork Park.
- Invest in neighborhood parks and convene surrounding residents to develop 'local' park plans.
- Enhance the community oasis experience
- Build a 'Distributed recreation' model.
- Introducing the Riverwalk Park concept
- Begin work on Community Center and Recreation Hub.



Smithville Riverwalk

Conceptual Master Plan | March 2021



Future Park
Concept Plans



Future Park Concept Plans





Smithville Sports Complex

Conceptual Master Plan | March 2021



LEGEND

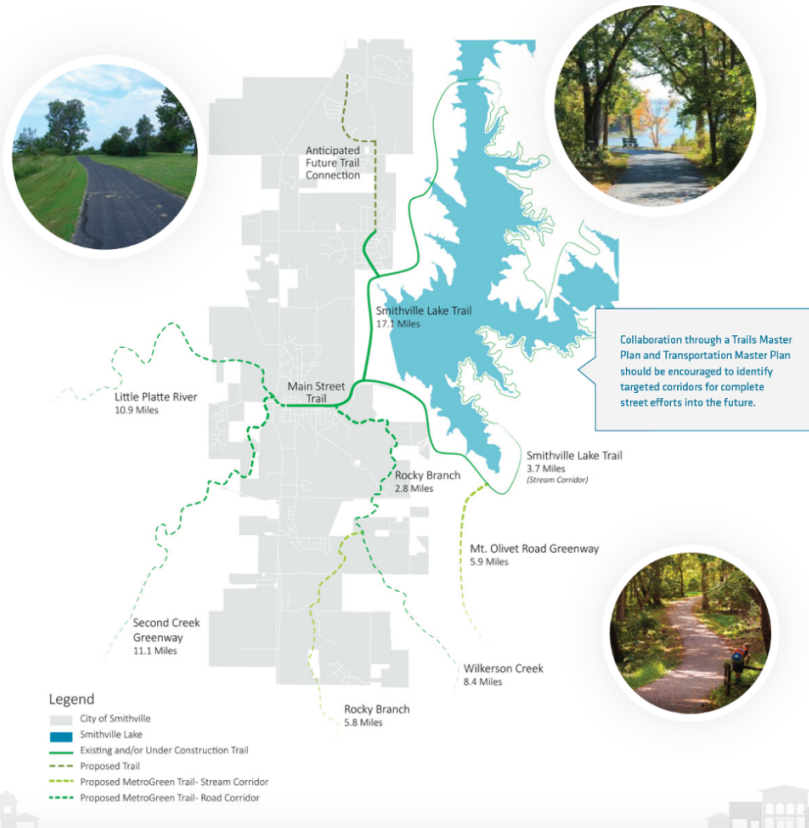
- 1 RECREATION COMMUNITY CENTER
- 2 OUTDOOR AQUATICS
- 3 DESTINATION PLAYGROUND
- 4 SECONDARY PLAYGROUND
- 5 BMX PUMP TRACK
- 6 SKATE PARK
- 7 BIKE PLAYGROUND
- 8 RESTROOM / BIKE RENTAL
- 9 BASEBALL FIELDS
- 10 U-14 SOCCER FIELDS
- 11 SPACE FOR U-6+ SOCCER FIELDS
- 12 RETENTION POND
- 13 PARKING LOT
- 14 TENNIS/ PICKLEBALL COURTS
- 15 VOLLEYBALL COURTS
- 16 RIPARIAN CORRIDOR
- 17 PARK MAINTENANCE FACILITY
- 18 DEVELOPMENT OPPORTUNITY
- 19 TRAIL TO FUTURE DEVELOPMENT



Future Park
Concept Plans

BIG IDEA #1: NORTH-SOUTH TRAIL CONNECTIVITY

SMITHVILLE'S CURRENT AND PROPOSED MAJOR TRAIL NETWORKS



Nodes and modes
connectivity and
network



Key Strategic Master Plan recommendations

1. Boost investment in parks and recreation

- Significant increase in investment on recreation and park amenities
- (\$15m / 10 years) – to cater for increasing demand and need
- Trails / sidewalk network – to be further refined on Transportation Plan...
- Focus on Public / Private Partnerships



2. Initial Focus on Community Oasis assets – *core of distributed recreation*

- Initially Heritage Park and Smith's Fork park – game changers
- Followed by River Walk (windfall situation)
- Community Center / Recreation Hub (2030+ plan) – begin now
- Tackle neighborhood parks as 'small area plans' – annual investment
- Integrate parks into Downtown economy and culture, through events, festival and activities

Key Strategic Master Plan recommendations

3. **Activate Community Support** – *essential to achieve investment goals.*

- Smithville Friends of the Parks and Trails
- Invest in grant writing / community organizing
- Convene local groups around neighborhood parks
- Establish a Community Center and Recreation Hub working group
- Leverage local civic organizations - Legacy fund

4. **Create strong environmental, educational and policy overlay**

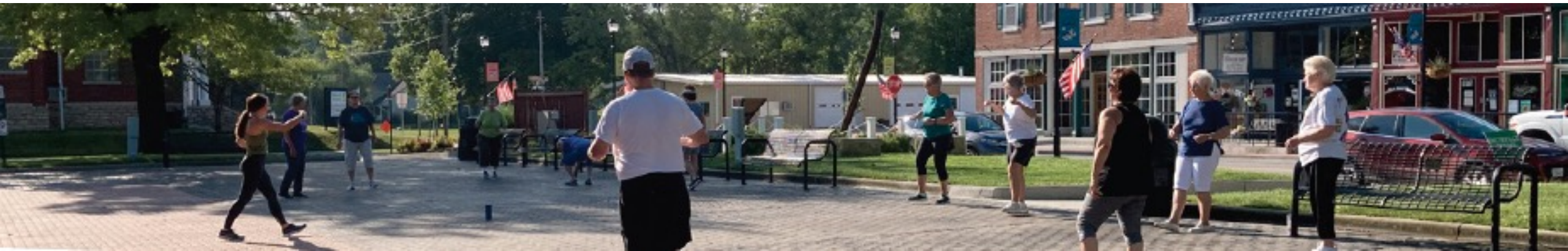
- Add additional educational and wellness programming
- Develop a Parks and Recreation Branding Strategy
- Environmental overlay
- Policy updates – (Create riparian buffers; trail easements; emissions; waste policy)



Key Strategic Master Plan recommendations

5. Expand Parks and Recreation Staffing Support

- Grow from 5 to 7-8 FTE in short term
- Help focus on and build grant funding
- Expand recreation programming



Funding sources – based on 0.5% sales tax

- Approx \$450k p.a. (\$5.0 million / 10 year)
- 2 to 1 match (\$10 million / 10 year)

ASSUME \$15m / 10 year



Investment recommendations – 2022 - 2031

Neighborhood
Parks
\$1 million

Heritage Park
\$5 million

Smith's Fork Park
\$9 million



River Walk
\$3-4 million

Community Center
/ Recreation Hub
\$20 million



SHORT TERM (1-3 YEARS)

	SHORT TERM (1-3 YEARS)	Construction Costs	Soft Costs	Total Costs
NEIGHBORHOOD PARK	DIAMOND CREST			
	Playground, Shelter, and Fencing	\$250,000.00	\$25,000	\$275,000
NEIGHBORHOOD PARK	EMERALD RIDGE			
	Playground	\$120,000.00	\$0	\$120,000
HERITAGE PARK	HERITAGE PARK			
	Two Shelters	\$130,000.00	\$0	\$130,000
PARK SYSTEM	ALL PARKS and TRAILS			
	Branding & Signage to uniquely identify Smithville assets	\$100,000.00	\$0	\$100,000
BOLD STEP 	SMITH'S FORK PARK			
	4-Plex Baseball Fields, Parking, Restroom, and Site Development	\$2,934,000.00	\$290,000	\$3,224,000
	TOTAL SHORT TERM PROJECT COSTS			\$3,849,000

MEDIUM TERM (4-6 YEARS)

	MID TERM (4-6 YEARS)	Construction Costs	Soft Costs	Total Costs
NEIGHBORHOOD PARK	HAWTHORNE COURT PARK			
	Public Art and Landscaping	\$100,000.00	\$8,000	\$108,000
SMITH'S FORK PARK	SMITH'S FORK PARK			
	Sport Courts	\$275,000.00	\$20,000	\$295,000
<div><div>BOLD STEP</div><div></div></div>	HERITAGE PARK			
	Field Demolition, Site Development, Central Water Feature, Parking, Roads, Sidewalks, Restroom/Concessions. Shelters, Amphitheater and Great Lawn	\$4,087,000.00	\$470,000	\$4,557,000
	TOTAL MID TERM PROJECT COSTS			\$5,108,800

BIG IDEA #2: DOWNTOWN SPACES AND THE RIVERWALK

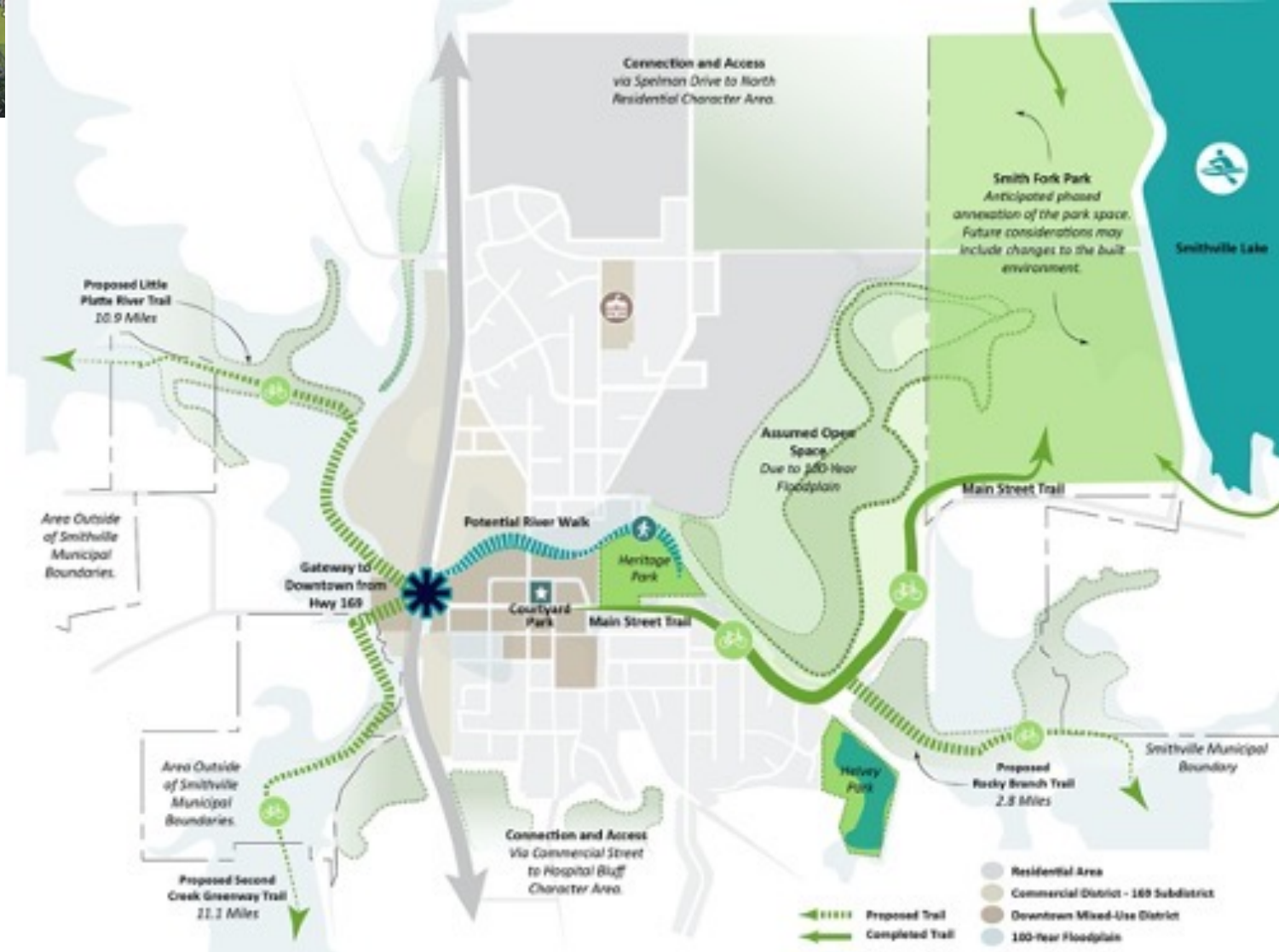


Activate the
Downtown
spaces

LONG TERM (7-10 YEARS)

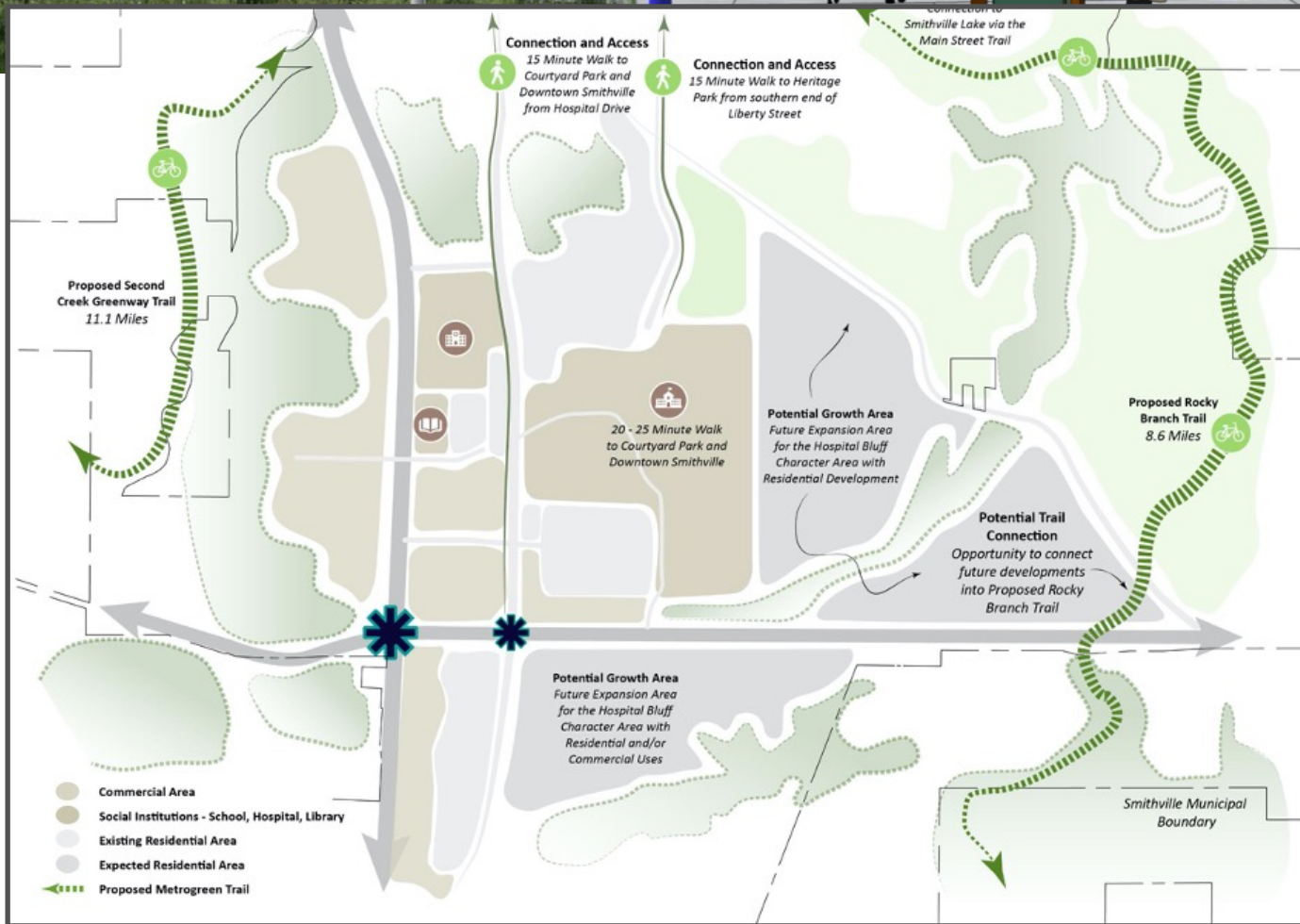
	LONG TERM (7-10 YEARS)	Construction Costs	Soft Costs	Total Costs
NEIGHBORHOOD PARK	HELVEY PARK			
	Loop Trail	\$200,000.00	\$20,000	\$220,000
NEIGHBORHOOD PARK	WILDFLOWER PARK			
	Community Garden, Outdoor Classroom, Parking, and Nature Play	\$300,000.00	\$30,000	\$330,000
<div><div>BOLD STEP</div><div></div></div>	SMITH'S FORK PARK			
	Site Development, RV Camping, Primitive Camping, Destination Play, Parking, Roads, Sidewalks, Restroom/Shower, Shelters, Trails, Skatepark, and Updated Playground	\$4,735,500.00	\$500,000	\$5,235,500
	TOTAL LONG TERM PROJECT COSTS			\$6,132,630

BIG IDEA #3: FUTURE OF SMITH'S FORK PARK



Rich tapestry of potential uses

BIG IDEA #4: COMMUNITY CENTER AND RECREATION HUB NEAR HIGH SCHOOL



Community center
/ sports near High
School



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[View the Results »](#)



Parks and Recreation & Legacy Fund Request for Action

MEETING DATE: 2/10/2022

DEPARTMENT: Administration

AGENDA ITEM: Decision on Fundraising Goals

REQUESTED BOARD ACTION:

Approval of next steps associated with fundraising for the Parks Master Plan items.

SUMMARY:

As a follow up to previous discussion, approval of next steps may include the following:

1. First annual goal and/or the first project to be
2. Personal fundraising goals
3. 5-year annual targets
4. Fundraising events
5. What resources or information do you need from City Staff?

PREVIOUS ACTION:

POLICY OBJECTIVE:

FINANCIAL CONSIDERATIONS:

ATTACHMENTS:

- | | |
|---------------------------------------|-----------------------------------|
| <input type="checkbox"/> Ordinance | <input type="checkbox"/> Contract |
| <input type="checkbox"/> Resolution | <input type="checkbox"/> Plans |
| <input type="checkbox"/> Staff Report | <input type="checkbox"/> Minutes |
| <input type="checkbox"/> Other: | |